

VILLAGE OF WESTPHALIA
COUNCIL MEETING
December 2, 2024

The meeting of the Westphalia Village Council was called to order by President Tim Fandel at 7:00 p.m. and opened with the Pledge of Allegiance.

Council Members in Attendance:

Tim Fandel, President	Kevin Krzeminski	Tanner Droste	Phil Smith
David Boswell, Clerk	Bill Schmitt	Steve Miller	

Minutes & Agenda: Member Droste made the motion, supported by Member Krzeminski, to approve the minutes of the previous meeting and the agenda for tonight's meeting, with changes. Motion carried.

Appointments:

- President Fandel presented Bernie Lehman as a candidate to fill the vacant position on the Village Council. After discussion Member Smith made the motion, supported by Member Schmitt, to appoint Mr. Lehman to fill the vacant position. Motion carried.
- The terms of two members of the Planning Commission (Dana Platte and Dustin Smith) are expiring. Member Droste made a motion, supported by Member Krzeminski, to reappoint Ms. Platte and Mr. Smith to the Planning Commission and to appoint Mr. Smith to the Chairman role. Motion carried.
- The term for one member of the Board of Appeals (Nate Thelen) was expiring. Member Smith made the motion, supported by Member Miller, to reappoint Mr. Thelen to the Board of Appeals. Motion carried.
- The positions of Village Clerk and Village Treasurer were expiring. Member Schmitt made the motion, supported by Member Krzeminski, to re-appoint Jamie Smith to the role of Treasurer and David Boswell to the role of Clerk.

Guests: Guests in attendance included:

Alex Hanses, DPW Supervisor

Dave Pohl, Clinton County Commissioner provided an update on activities at the County level, including:

- The Board of Commissioners (BOC) received a report from the Road Commission.
 - The pension and the retiree health care plan are both in good financial condition.
 - The 2024 road projects are all completed.
- A Countywide culvert assessment will be conducted soon. This will assist in developing plans to replace culverts without the need for long-term road closures.
- The county has three projects being funded with state earmark funds, Dewitt Road, M-21 to Kinley, 2025 construction, Chandler Road, Bath Township, 2026 construction, and Airport Road in Dewitt Township 2025-2026 construction.
- The County BOC authorized the updated Integration Agreements Part I and II with the Michigan Public Safety Communications System. These are our 911 agreements we have with the MPSCS.
- The County approved the Five-Year Parks, Recreation and Open Space Plan. This plan includes development of the Clinton Trails Park on Pratt Road as well as enhancements at Motz Park and Clinton Lakes Park. A plan must be in place to apply for Natural Resources Trust Fund grants for projects.
- A Twenty-Year Parks and Green Space Master Plan was adopted.

Water: The Village recently received a copy of Pay Application # 12, from Nashville Construction for work performed on the water main improvement project, acknowledged by Nashville Construction. Payment was issued, as approved by the Council at its November meeting. This payment finalized the work on the first segment of the project.

Sewer: No new business.

Financial: Expenditures made during the previous month were presented and reviewed. A motion to approve all expenditures was made by Member Schmitt and supported by Member Smith. Motion carried.

Building & Zoning: Member Droste presented Application for Plot Plan Approval #24-018, for an accessory building at 211 Feneis Street. The proposed structure meets the requirements of the Village's Zoning Ordinance. Member Droste made a motion, supported by Member Schmitt, to approve the application. Motion carried.

Streets: No new business.

Community Service: The Westphalia Historical Society annual light parade and tree lighting will be on Saturday, December 7 at 6:00 pm.

Planning Commission: The Planning Commission continued discussing various issues, including:

- Improvements at Droste Park. Discussion included the restroom facilities and the condition of buildings. No specific action was approved at this time.
- Building rental rates for the buildings at Droste Park were discussed. The Planning Commission will recommend to the Village Council that rates be increased to:
 - Red building: \$100
 - White building: \$75
 - Blue building: \$75
- A grant is available through the Lansing Economic Area Partnership which, if awarded to the Village, could be used for improvements at Droste Park. The Planning Commission will research the requirements of the grant and determine if it is feasible to submit an application prior to the December 31 deadline.

The next Planning Commission meeting will be on Monday, January 6, 2025 at 6:00 pm.

Parks and Recreation: Discussions continue regarding the potential upgrades to the facilities at Droste Park.

The Planning Commission recommended to Council that the building rental rates for the buildings at Droste Park be increased to:

- Red building: \$100
- White building: \$75
- Blue building: \$75

Member Droste made a motion, supported by Member Krzeminski to increase the rental rates. Motion carried.

Administrative Issues: The meeting schedule for 2025 was reviewed. Member Krzeminski made a motion, supported by Smith, to approve the 2025 Meeting Schedule. Motion carried. (Village Council and Planning Commission meetings will continue to be held on the first Monday of the month.)

Next Council Meeting: Regular Meeting: Monday, January 6, 2025, at 7:00 pm.

Adjournment: Motion to adjourn made by Member Smith and supported by Member Krzeminski. Motion carried.