

**VILLAGE OF WESTPHALIA**  
**COUNCIL MEETING**  
**June 5, 2023**

The meeting of the Westphalia Village Council was called to order by President Tim Fandel at 7:00 p.m. and opened with the Pledge of Allegiance given to the flag.

**Council Members in Attendance:**

Tim Fandel, President	Tanner Droste, Member	Steve Miller, Member
David Boswell, Clerk	Bill Schmitt, Member	
Jim Pivarnik, Member	Kevin Krzeminski, Member	

**Minutes & Agenda:** Member Schmitt made the motion, supported by Member Krzeminski to approve the minutes of the April 3, 2023 meeting as presented and the Agenda for the June 5, 2023 meeting, with changes. Motion carried.

**Appointments:** There were no appointments.

**Guests:**

Guests in attendance included:

- Alex Hanses, DPW Supervisor

**Water:** Discussions were had regarding next steps in the water system/water main upgrade project. The pre-construction meeting with representatives of the Village, The Village's engineering firm (Fleis & VandenBrink) and Nashville Construction was held on Wednesday, May 18, 2023. Construction is scheduled to begin on Monday, June 12, 2023. Construction will continue in various areas of the Village Through October, and possibly later.

Construction on the water main improvement project will result in periodic closing and/or partial closing of streets within the Village.

**Sewer:** No new business.

**Financial:** Expenditures made during the previous month were presented and reviewed. A motion to approve all invoices was made by Member Schmitt and supported by Member Krzmenski. Motion carried.

A draft of the operating budget for the fiscal year 2023 – 2024 was presented. The Village's annual Budget Meeting will be held on Monday, June 12, 2023 at 6:00 pm.

Discussion was had regarding the Village's tax rate/millage. Review of the millage amount will be made to determine if a change is needed.

**Planning Commission:**

The Planning Commission is preparing for Cruise-In 2023. The Cruise-In will be held on Thursday, June 15, 2023. The basic format and operation of the Cruise-In will be similar to previous events.

Next Planning Commission meeting will be on Monday, August 7, 2023, at 6:00p.m.

**Building & Zoning:** Three Applications for Plot Plan Approval were reviewed and presented. These included:

- #23-008 for an addition to an existing structure at 5467 S. Grange Road.
- #23-009 for an addition to an existing structure at 108 Feneis Street.
- #23-010 for an addition to an existing structure at 301 N. Willow Street

Member Pivarnik made a motion, supported by Member Miller, to approve the applications. Motion carried.

**Streets:** No new business.

**Community Service:** The Village has received notice that Leo Pohl will be stepping down as the coordinator of the Light Parade. The Light Parade will continue as one of the major events hosted by the Historical Society. The Village would like to thank Leo, along with the members of the Historical Society, for their service to the community.

**Parks and Recreation:** No new business.

**DPW:** DPW Supervisor Hanses provided the Village with an update of DPW activity and provided information regarding the upcoming water main project.

Reminder: Out of respect to owners of neighboring properties and to protect the health and safety of our residents the Village is reminding residents of the requirements for mowing of properties within the Village limits.

The requirement for mowing falls under Village Ordinance No. 126, Noxious Weeds. Under this ordinance, it is unlawful for owners of a lot or parcel of ground within the Village limits to fail, refuse, or neglect to cut or destroy all weeds, vines, brush or other growth and debris. Property owners are reminded that any vegetation which reaches a height of more than 10 inches is required to be mowed. Any property not mowed after the vegetation reaches 10 inches in height, may be mowed by the Village or their agents, and the charge for mowing, plus a surcharge/penalty will be charged to the property owner. The fee that the Village will charge for mowing a lot under this ordinance has been set at \$250 minimum. Surcharges will be applied as appropriate.

**Administrative Issues:** Consumers Energy has requested renewal of the Village's agreement with them to provide natural gas service to residents. The new agreement mirrors the previous/current agreement between the Village and Consumers Energy. Member Krzeminski made a motion, supported by Member Pivarnik to renew the agreement.

**Next Council Meeting:**

- Regular Meeting: Monday, July 10, 2023, at 7:00 p.m.

**Adjournment:** Motion to adjourn made by Member Pivarnik, supported by Member Schmitt. Motion carried.