

**VILLAGE OF WESTPHALIA**  
**COUNCIL MEETING**  
**November 25, 2013 (December's meeting)**

The regular meeting of the Westphalia Village Council was called to order by President Dean Kohagen at 7:00 p.m. in the Municipal Center and opened with the Pledge of Allegiance given to the flag.

**Council Member, Attendance:** Tim Fandel                      Dave Boswell                      Dean Kohagen, President  
   Kevin Krzeminski                      Phil Smith                      Absent: Nort Upson, Pres. Pro-Tem  
   Clerk, Sandy Smith                      Steve Miller

**Guests, Present:** Kyle Knight, Clinton County Sheriff  
   Jim Bierstetel, DPW Supervisor

**Minutes & Agenda:** The agenda was accepted. Member Miller made the motion, supported by Member Boswell to approve the minutes of the November 4, 2013 regular meeting. Motion carried.

**Guests:** Kyle Knight, Clinton County Sheriff Office, gave an update on County issues. There will be an open house for the County Animal Shelter on December 5, 2013, from 3:00-6:00pm.

**Appointments:** All current Council appointments will stay constant: Members Miller, Krzeminski, Fandel, Boswell, Upson, and Smith appointed to Water, Sewer, Financial, Building & Zoning, Streets, and Community Service respectively. Also, Member Boswell to the Planning Commission, President Kohagen to Parks and Recs, and Jim Bierstetel to report on DPW tasks.

**Sewer System:** This meeting was moved up one week so as to meet the SAW Grant application deadline, which is December 2, 2013. DPW Supervisor Jim Bierstetel, Steve Miller, and President Kohagen meet with representatives from Fleis and Vandenbrink to review the SAW Grant application process. Fleis and Vandenbrink supplied the Village with the Resolution that needed Council approval. President Kohagen read the Resolution to the Council. After discussions, Member Fandel made the motion to approve the Resolution. Member Krzeminski seconded. The Resolution received a unanimous vote in favor. Motion carried. Clerk Smith will fill out paperwork and return to Fleis and Vandenbrink immediately.

**Financial:** Clerk Smith presented all invoices paid during the month of November for all funds. Member Krzeminski made a motion to approve the bills as presented. Member Fandel seconded. Motion carried.

**Building & Zoning:** There were no Zoning Permits.

**Planning Commission:** Member Boswell reported that he is currently reviewing the Village Attorney's recommendations to the Zoning Ordinance. He will work with the Commission to make any necessary changes. The next meeting is December 2, 2013, at 6:00 p.m.

**Parks & Recs:** The 5-Year Parks & Recreation Plan is currently available for public viewing from November 22 thru December 22 during regular office hours. The Plan will also be on the web-site for viewing. Written comments may be submitted to the Village Clerk, PO Box 8, 200 N. Willow St., Westphalia.

**Next Council Meeting:** January 6, 2013, Monday at 7:00 p.m.

**Adjournment:** Moved by Member Smith supported by Member Boswell. Motion carried.