

VILLAGE OF WESTPHALIA  
**COUNCIL MEETING**  
*May 7, 2018*

The regular meeting of the Westphalia Village Council was called to order by President Dean Kohagen at 7:00 p.m. in the Municipal Center and opened with the Pledge of Allegiance given to the flag.

**Council Member, Attendance:** Tim Fandel                      Phil Smith                      Dean Kohagen, President  
                                         Steve Miller                      Kevin Krzeminski              Sandy Smith, Clerk  
                                         Dave Boswell                      Absent: Nort Upson, Pres. Pro-Tem

**Guests, Present:** Dan Spitzley, Clinton County Sergeant              Jamie Smith, Village Treasurer  
                                 Jim Bierstetel, DPW Supervisor              Katherine Berkholder, Consumers Energy  
                                 Madhu Anderson, candidate for State Rep              Tyler Slezak, Ms Anderson supporter  
                                 Stacy Bellgowan, Ms Anderson supporter

**Minutes & Agenda:** Member Smith made the motion, supported by Member Krzeminski to approve the minutes of the April 9, 2018 regular meeting and the meeting agenda with additions. Motion carried.

**Guests:** Madhu Anderson, candidate for State Representative addressed the council on issues she would like to address if elected. Discussion followed. Katherine Berkholder from Consumers Energy presented a Consumers Energy Franchise Agreement Ordinance. The previous Village Ordinance was signed November 1988. Katherine answered many questions that the Council had with regards to the ordinance as well as our progress with the Downtown Street improvement project. Member Fandel approved Ordinance 134, which supersedes November 1988 ordinance. Member Miller seconded. Motion carried. Village Treasurer Jamie Smith presented to the council a proposal from BS&A software for the processing of Village taxes. This software will not only streamline her process, but will also help at the County level. Member Boswell made a motion to purchase the Tax software. Member Fandel seconded. Motion carried. Clinton County Sergeant Dan Spitzley presented copies of the village policing activities. Discussion followed.

**Sewer Systems:** The DPW and Clerk have been working with the engineer to get the SAW Grant rolling.

**Financial:** Motion to approve all invoices paid during the month of April for all funds was made by Member Fandel. Member Smith seconded. Motion carried. The annual audit is scheduled for the week of May 14. Clerk Smith presented the Amended Operating Budget for 2017-2018. Member Krzeminski made a motion seconded by Member Boswell to approve said budget. Member Boswell made a motion seconded by Member Krzeminski to close the 2017-2018 Operating Budget. Motion carried. The 2018-2019 budget meeting is scheduled for June 11 at 6:00 p.m.

**Building & Zoning:** Member Boswell presented Zoning Permit 18-003, 219 N. Heyer Street, William McQueary, deck. Member Miller made a motion, seconded by Member Boswell. Motion carried.

**Streets:** DPW presented cost estimates for chip and fog seal coating of approximately 2.76 miles in the Village. After some discussion Member Smith made a motion to go ahead with the project seconded by Member Fandel. Motion carried. President Kohagen is working with WOW and Westphalia Broadband on getting their lines buried as part of the downtown streetscape project.

**Administrative Issues:** President Kohagen presented a resolution to adopt the MERS 457 Plan and to set up a defined contribution plan for the new hire. Member Fandel made a motion seconded by Member Smith to set up the 457 Plan. Member Krzeminski made a motion seconded by Member Miller to set up the defined contribution plan. Motions carried. No new updates on the Post Office at this time. There will be a 5% increase in the recycle rate – the cost will be split between the Village and Township.

**Planning Commission:** Commission approved preliminary sketch plan for Vidua Acres phase 1&2. Tim Fedewa to get construction plans to the Village which will be forwarded to our Village engineer for review/approval. The next meeting is June 4, 2018.

**Next Council Meeting:** June 4, 2018 at 7:00 p.m.

**Adjournment:** Moved by Member Smith supported by Member Boswell. Motion carried.