

VILLAGE OF WESTPHALIA
COUNCIL MEETING
February 3, 2020

The regular meeting of the Westphalia Village Council was called to order by President Dean Kohagen at 7:00 p.m. in the Municipal Center and opened with the Pledge of Allegiance given to the flag.

Council Member, Attendance: Dean Kohagen, President Sandy Smith, Clerk Phil Smith
Steve Miller Kevin Krzeminski Absent: Nort
Upson
Dave Boswell Tim Fandel, Pres. Pro-Tem

Guests: Dave Pohl, Clinton County Commissioner
Dan Spitzley, Clinton County Deputy

Minutes & Agenda: Member Fandel made the motion, supported by Member Smith to approve the agenda and the minutes of the January 6, 2020 regular meeting. Motion carried.

Guests: Clinton County Commissioner Dave Pohl updated the Council on a number of issues at the County level. Clinton County Deputy Dan Spitzley shared the activity reports for November and December. Discussion followed.

Water/Sewer: Clerk Smith reported that starting with the water/sewer/trash bill sent in November 2019, residents should be able to pay online. Please see the Village website at www.westphaliami.com , click on the Online Bill Pay link and enter your information. Clerk Smith, DPW Supervisor Miller and President Kohagen met with Mike Engels of the Michigan Rural Water Association. Mr. Engels conducted an evaluation of the current water/sewer rates in relation to potential future infrastructure maintenance and replacement needs. The Village will continue to be proactive in preparing for future expenses. While there has not been any water/sewer rate increases in the last 8 years, please be aware that an increase will likely be necessary in the near future. President Kohagen and Clerk Smith will work on drafting a policy regarding delinquent water/sewer accounts.

Financial: A motion to approve all invoices paid during the month of January for all funds was made by Member Fandel, supported by Member Miller. Motion carried. Clerk Smith presented the proposed 2020-2021 Operations Budget. Member Smith made a motion to adopt the proposed 2020-2021 Operations Budget. Member Krzeminski seconded. Motion carried.

Streets: The 2020 projects include asphaltting Elm Street/North of St Mary School and Vidua Circle. Chip and fog sealing is also planned on those streets that have not been done recently.

Administration Issues: Clerk Smith presented a proposal from BS&A software for the Villages Fund accounting. Discussion followed. Member Fandel made a motion seconded by Member Miller to approve the purchase of the BS&A software. Member Krzeminski made a motion supported by Member Boswell to remove Wendy Thelen and to appoint Jamie Smith, as authorized signers on all PFCU accounts. Effective immediately. Motion carried.

Planning Commission: The Planning Commission is working on reviewing the Zoning Ordinance for any updates or changes that need to take place. The next meeting is March 2, 2020 at 6:00 p.m.

Next Council Meeting: March 2, 2020 at 7:00 p.m.

Adjournment: Moved by Member Fandel supported by Member Boswell. Motion carried.

