

VILLAGE OF WESTPHALIA
COUNCIL MEETING
July 5, 2022

The meeting of the Westphalia Village Council was called to order by President Tim Fandel at 7:00 p.m. and opened with the Pledge of Allegiance given to the flag.

Council Members in Attendance:

Tim Fandel, President Steve Miller, Member Nort Upson, Member
David Boswell, Pro Tem Bill Schmitt, Member

Guests: Brant Mercer, Fleis & Vandenbrink

Minutes & Agenda: Member Upson made the motion, supported by Member Miller to approve the agenda and the minutes of the June 6, 2022 regular meeting. Motion carried.

Appointments: President Fandel appointed former Council Member Boswell to the position of Village Clerk. (Resignation from the role of Trustee/Member was necessary to prevent any conflict of interest between positions.) President Fandel appointed Sandy Smith to the position of Deputy Clerk. Sandy has served the Village and its residents in the role of Village Clerk for over 20 years. In the role, Sandy has managed all administrative functions of the Village. She has implemented many upgrades to Village processes and been instrumental in many of the improvements made in the Village throughout her time as Village Clerk. At this time, Sandy desires to reduce her time commitment to the role. We are grateful for her service and that she is continuing to support and serve the Village in her new role. A motion to approve the appointments was made by Member Miller, supported by Member Schmitt. Motion carried.

Guests: Brant Mercer of Fleis & Vandenbrink was present to inform Council on the status of the water project and to discuss upcoming deadlines. The Drinking Water State Revolving Fund (DWSRF) Application Parts I and II were submitted prior to deadline. Comments have been received from the Michigan Department of Environment, Great Lakes and Energy (EGLE) and will be replied to by Fleis & Vandenbrink. Comments were minor and will not result in a delay. The project will be put out to bid with bids due August 6.

Financial: A motion to approve all invoices paid during the month of June for all funds was made by Member Schmitt, supported by Member Upson. Motion carried. The minutes for the June Budget Meeting were reviewed along with the Operating Budget for fiscal year 2022 – 2023. Motion to approve the minutes of the Budget Meeting and the Operating Budget was made by Member Upson, supported by Member Miller. Motion carried. The Audit of Village's financial statements was conducted by the audit firm of Maner Costerisan. The results of the audit have been delivered to the Village.

Building & Zoning: Member Boswell presented Zoning Permits 22-008, for a storage shed on the grounds of the baseball fields/playground at 209 N. Westphalia Street. The application complies with zoning. Motion to approve Application #22-008 was made by Member Schmitt, supported by Member Upson. Motion carried.

Streets: Planned street maintenance was discussed, including plans to perform sealing/chip-seal on existing streets, as needed. The status of streets in the new subdivision (northeast section of the Village) and plans for final construction were discussed.

Planning Commission: Cruise-In 2022 was discussed. All feedback from attendees has been positive. Final count of cruiser vehicles at Cruise-In 2022 was 1,137. The next Planning Commission meeting will be on August 1, 2022 at 6:00p.m.

Administrative Issues: A total of four positions for the village will be up for election/re-election this November. Details of election paperwork for members running for re-election were reviewed.

Next Council Meeting: August 1, 2022 at 7:00 p.m.

Adjournment: Moved by Member Upson supported by Member Schmitt. Motion carried.